



JOB DESCRIPTION

Position Title	School Nurse
Department	Admin Support
Job Title	School Nurse
Position Status	Full Time

Summary of Responsibilities

Job Purpose:

- To promote the Health and Wellbeing of the students of SMMIS

MAIN DUTIES

A.

- To provide preventative health services to facilitate the student's optimal physical, mental, emotional and social growth and development.
- Identifies problems and such services as case finding, health education, referring and care in order to prevent serious health problems which would later be more difficult to address.
- Supports the education curriculum by working to assure the health of the students.

The nurse achieves this by:

- Promotes and protects the optimal Health Status of school-age children
- Obtains and files a health history for each student
- Screens temperature for Hand Mouth and Foot disease and evaluates findings.
- Observes the child development and health patterns in making nurse assessment.
- Identifies abnormal health findings.
- Interprets the health status of student to parents and school personnel
- Initiates referral to parents, school personnel or community health for follow through.
- Provides ongoing health counseling with students, parents and personnel.
- Utilizes existing health resources to provide appropriate care of students
- Plans and implements school health management protocols.
- Promote and assists in the control of communicable diseases.
- Serves as a resource person to the school staff members in health instruction.
- Participates in health instruction directly or indirectly for the improvement of health.

Other Specific Duties:

- To assist the school office when required
- Other tasks as requested by the Principal



Person Specification – Literacy Co-ordinator

Person Specification for School Nurse

A. Qualifications and Experience

- BA or equivalent in Health/Human Biology
- Nursing qualification

B. Knowledge, Understanding, Skills and Abilities

- Inter personal skills
- Loves working with children
- Healthy Eating in schools

C. Leadership/Personal Qualities

- A team player respected by others
- Ability to act quickly and sensitively under pressure, to keep calm in difficult situations, deal with stress and absorb pressure
- Ability to manage own and others' workloads appropriately, with the enthusiasm, stamina and passion to enthuse and motivate others with regard to all aspects of the education of the school.
- Open and constructive, accepting of feedback and always willing to learn
- Excellent interpersonal skills, a sense of humour and a willingness to make him/herself approachable to all members of the school and the wider community; a 'can do' positive approach
- The ability to prioritise, evaluate and manage financial and human resources